



**Bruce Vacant Land Condominium Corporation #19**  
**157 Carloway Trail**  
**Kincardine, ON N2Z 0A4**  
**Club House Tel: 519-396-5552**  
**Resident Web Site: [www.bvlcc19.com](http://www.bvlcc19.com)**  
**Email Addresses:**  
**[manager@bvlcc19.com](mailto:manager@bvlcc19.com)**  
**[board@bvlcc19.com](mailto:board@bvlcc19.com)**

---

## **Policies & Procedures**

**Policy Name:           SIGNING OF BOARD DOCUMENTS**  
**Effective Date:       2020/11/28**

**Governing Regulation: n/a**

---

### **Policy:**

That the Board Policy for signing of documents be two of four directors, the primary two being the President and Treasurer. The Secretary and one other Director will have signing authority when necessary.